

MADISON DENTAL GROUP, PLLC
7731 Old Canton Road, Suite A
P.O. Box 1547
Madison, MS 39130
Telephone 601-853-3565

We thank you for choosing our office for your dental care. Our office strives to give our patients the best care available in modern dentistry, while treating all patients in a caring professional way. Our office hours are as follows:

Monday thru Thursday, 8:00-5:00
Friday, 8:00-12:00

Our patients are seen by appointment only. However, emergencies will be seen as soon as possible. Every effort is made to contact the patient within twenty-four hours if office emergencies arise affecting their appointments. If you need to change a scheduled appointment time, please give us at least twenty-four hours notice to allow time to schedule someone in your place.

If you have dental insurance, our office will file claims as a service to you. Our office manager will call the appropriate insurance company to verify eligibility and coverage. Before any treatment begins, you will receive a pretreatment estimate of procedures to be performed. This plan will give you a breakdown of insurance estimates and patient co-payment estimates. **THESE ARE SIMPLY ESTIMATES.** The printout is only for your convenience to give an approximate overview. After claims are filed, some companies pay more, and some companies pay less than what they state over the phone. Claims are held for only three months. If the insurance does not pay within that time, the patient will be billed for the services. **THE PATIENT IS ALWAYS RESPONSIBLE FOR THE BALANCE.**

Patients are encouraged to contact their insurance companies before visits to see what they will pay on specific procedures. On larger cases our office will be happy to file a pre-treatment estimate to verify specific payment.

We accept Visa, Mastercard, Discover Card, and American Express payment. For large treatment plans, we also have three, six, and twelve-month payment plans available for patients who can be approved for credit installment. Please speak to our office manager if you need to make financial arrangements for your dental services. Balances are due the day services are rendered unless prior arrangements for payments have been made.

Patient Signature

Date